

Turkish Psychological Counseling and Guidance Association

**Turkish Psychological Counseling and Guidance Association Evaluation and
Accreditation Unit of Psychological Counseling and Guidance Education Programs**

CONTINUOUS IMPROVEMENT COMMITTEE DIRECTIVE

Continuous Improvement Committee Directive

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Continuous Improvement Committee Directive

Article 1: Basis, Purpose and Scope

This directive is based on Article 13.1 of the Accreditation Working Regulation of the “Psychological Counseling and Guidance Education Programs Evaluation and Accreditation Unit (PDR-EPDAB)”.

in accordance with the total quality philosophy. Its aim is to improve the quality of counselor education in Turkey.

is the definition and implementation of a systematic process for the continuous improvement of PDR-EPDAB activities within the scope of total quality philosophy.

Article 2: Definitions and Abbreviations

In this directive:

- a. Psychological Counseling and Guidance Education Programs Evaluation and Accreditation Unit,
- b. Evaluation of psychological counselor education programs on behalf of AÜK, PDR-EPDAB and the Accreditation Supreme Council, which carries out the necessary work for its accreditation,
- c. PDR-EPDAB processes, PDR-EPDAB program evaluation processes,
- d. YÖK refers to the Council of Higher Education, e. YÖKAK, Higher Education Quality Board defines.

Article 3: Duties, Powers and Authorities of the Continuous Improvement Committee Responsibilities

- a. Identify and define the quality assurance processes of PDR-EPDAB and submit them to AÜK for approval,
- b. Determine the standards/measures and indicators to be used for the periodic evaluation of the PDR-EPDAB processes and propose them to the AÜK,
- c. Every year, within the framework of defined criteria and indicators, the processes of PDR-EPDAB. Evaluate, prepare an internal evaluation report including the results of the evaluation and submit it to the AÜK,
- d. Monitoring and evaluating PDR-EPDAB processes continuously and on an annual basis Communicate with internal and external stakeholders of the PDR-EPDAB and present the information gathered and suggestions for process improvement to the AÜK,

- e. Monitoring and evaluating the evaluation forms completed for the evaluation team members and presenting the results to the AÜK,

Article 4: Structure of the Continuous Improvement Committee

The members of the Continuous Improvement Committee are defined as follows:

- a. AÜK representative (chairperson)
- b. AUC Vice President (member)
- c. Member of the Advisory and Training Commission (member)
- d. Member of the Commission for Determining and Updating Standards for Psychological Counselor Education (member)
- e. An experienced evaluation team member (member)

Article 5: Working Principles of the Continuous Improvement Committee

- a. The chairperson of the committee is responsible for the functioning of the Continuous Improvement Committee and any communication between its members.
- b. The Continuous Improvement Committee meets at least 2 times each year. These meetings may be held physically or electronically.
- c. The Chairperson, who is the representative of the AÜK on the committee, is responsible for ensuring all kinds of communication between the AÜK and the Continuous Improvement Committee.
- d. The Continuous Improvement Committee is accountable to the AUC for its activities.

Article 6: Amendments to the Directive

Proposals for amendments to this Directive may be submitted to the AÜK by the Continuous Improvement Committee or by a committee to be appointed by the AÜK. The prepared proposals shall be included in the agenda of the first meeting of the AÜK and shall be decided upon.

Article 7: Enforcement

This directive shall enter into force from the date of its approval by the AUC.